

## DEA REGISTRATION RECORD LAYOUT

Effective Date: May 2013

Record Length – 244

| <u>Position</u> | <u>Description</u>                        | <u>Length</u> |
|-----------------|---|---------------|
| 1-9             | DEA Registration Number                   | 9             |
| 10              | Business Activity Code                    | 1             |
| 11-26           | Drug Schedules                            | 16            |
| 27-34           | Expiration Date                           | 8             |
| 35-74           | Name (always contains data)               | 40            |
| 75-114          | Additional Company Info (may be blank)    | 40            |
| 115-154         | Address 1 (always contains data)          | 40            |
| 155-194         | Address 2 (may be blank)                  | 40            |
| 195-234         | City, State, Zip, (always contains data)  | 33            |
| 195-227         | City                                      | 33            |
| 228-229         | State                                     | 2             |
| 230-234         | Zip Code                                  | 5             |
| 235             | Business Activity Sub-Code                | 1             |
| 236             | Payment Indicator ( <b>Exempt, Paid</b> ) | 1             |
| 237 - 244       | Activity ( <b>Active, Inactive</b> )      | 8             |

### Business Activity Definitions

| <b>BUSINESS<br/>ACTIVITY</b> | <b>SUB<br/>CODE</b> | <b>DESCRIPTION</b>           |
|------------------------------|---------------------|------------------------------|
| A                            | 0                   | RETAIL PHARMACY              |
| A                            | 1                   | CENTRAL FILL PHARMACY        |
| A                            | 3                   | CHAIN PHARMACY               |
| A                            | 4                   | AUTOMATED DISPENSING SYSTEM  |
| A                            | 5                   | ONLINE RETAIL PHARMACY       |
| A                            | 6                   | ONLINE CENTRAL FILL PHARMACY |
| A                            | 7                   | ONLINE CHAIN PHARMACY        |
| B                            | 0                   | HOSPITAL/CLINIC              |
| B                            | 1                   | CHAIN HOSPITAL/CLINIC        |
| B                            | 2                   | HOSPITAL/CLINIC - MILITARY   |
| C                            | 0                   | PRACTITIONER                 |
| C                            | 1                   | PRACTITIONER-DW/30           |
| C                            | 2                   | PRACTITIONER-MILITARY        |
| C                            | 3                   | MLP-MILITARY                 |
| C                            | 4                   | PRACTITIONER-DW/100          |

| <b>BUSINESS ACTIVITY</b> | <b>SUB CODE</b> | <b>DESCRIPTION</b>            |
|--------------------------|-----------------|-------------------------------|
| C                        | 5               | MILITARY PRACTITIONER/DW30    |
| D                        | 0               | TEACHING INSTITUTION          |
| E                        | 0               | MANUFACTURER                  |
| E                        | 1               | MANUFACTURER (C I,II BULK)    |
| F                        | 0               | DISTRIBUTOR                   |
| G                        | 0               | RESEARCHER (II-V)             |
| G                        | 1               | CANINE HANDLER                |
| G                        | 2               | RESEARCHER (I)                |
| H                        | 0               | ANALYTICAL LAB                |
| J                        | 0               | IMPORTER                      |
| J                        | 1               | IMPORTER (C I,II)             |
| K                        | 0               | EXPORTER                      |
| L                        | 0               | REVERSE DISTRIBUTOR           |
| M                        | 1               | MLP-AMBULANCE SERVICE         |
| M                        | 2               | MLP-ANIMAL SHELTER            |
| M                        | 3               | MLP-DR OF ORIENTAL MEDICINE   |
| M                        | 4               | MLP-DEPT OF STATE             |
| M                        | 5               | MLP-EUTHANASIA TECHNICIAN     |
| M                        | 6               | MLP-HOMEOPATHIC PHYSICIAN     |
| M                        | 7               | MLP-MEDICAL PSYCHOLOGIST      |
| M                        | 8               | MLP-NATUROPATHIC PHYSICIAN    |
| M                        | 9               | MLP-NURSING HOME              |
| M                        | A               | MLP-NURSE PRACTITIONER        |
| M                        | B               | MLP-OPTOMETRIST               |
| M                        | C               | MLP-PHYSICIAN ASSISTANT       |
| M                        | D               | MLP-REGISTERED PHARMACIST     |
| N                        | 0               | NTP-MAINTENANCE               |
| P                        | 0               | NTP-DETOXIFICATION            |
| R                        | 0               | NTP-MAINTENANCE & DETOX       |
| S                        | 0               | NTP-COMPOUNDER/MAINTENANCE    |
| T                        | 0               | NTP-COMPOUNDER/DETOXIFICATION |
| U                        | 0               | NTP-COMPOUNDER & DETOX        |
| W                        | 0               | CHEMICAL MANUFACTURER         |
| X                        | 0               | CHEMICAL IMPORTER             |
| Y                        | 0               | CHEMICAL DISTRIBUTOR          |
| Z                        | 0               | CHEMICAL EXPORTER             |

### **Explanation of a Business Activity Sub-code**

DEA uses an alpha character business activity code to identify various categories of registrants. For example business activity code "C" indicates a "Practitioner". DEA added a business activity sub-code field to identify new sub-categories of registrants. For example business activity code "C" in combination with business activity sub-code "1" indicates a practitioner who has received a Drug Addiction Treatment Act (DATA) Waiver (DATA Waived or DW) to provide office based opioid treatment to 30 patients. As new sub-categories of business activities become regulated, additional sub-code combinations (e.g. C-2, C-3, A-1, etc) will be assigned.

### **Explanation of the DW Unique Identification Number (UIN)**

DEA assigns a UIN to DATA Waived (DW) practitioners. If a practitioner is approved by the Center for Substance Abuse Treatment (CSAT) to conduct office based opioid treatment a unique identification number will print on the practitioner's registration certificate along with the DEA number. The DEA registration number and UIN would appear on the printed certificate as indicated in the example below:

AB0123454  
XB0123454

The UIN is the same as the DEA registration number with an "X" substituted for the first character of the DEA registration number. If an NTIS user wants to verify a practitioners UIN they must first look-up the registrant by DEA registration number and then verify that the practitioner has either a business activity code "C" in combination with activity sub-code "1" for DW practitioners that can handle 30 patients, or business activity "C" in combination with sub-code "4" for DW practitioners that can handle 100 patients.

The Controlled Substances Act groups controlled substances into five Schedules (1, 2, 3, 4 and 5) and chemicals into two Lists (L1 and L2). The DEA registration system captures all five controlled substance Schedules, and also List 1 chemicals. Additionally, DEA breaks Schedules 2 and 3 into two subgroups, narcotic (2,3) and non-narcotic (2N, 3N) substances. The Drug Schedules and Chemical List codes are listed below:

### **Drug Schedules**

- 1 =Schedule 1 Controlled Substances
- 2 =Schedule 2 Narcotic Controlled Substances
- 2N =Schedule 2N Non-Narcotic Controlled Substances
- 3 =Schedule 3 Narcotic Controlled Substances
- 3N =Schedule 3N Non-Narcotic Controlled Substances
- 4 =Schedule 4 Controlled Substances
- 5 =Schedule 5 Controlled Substances
- L1 =List 1 Chemicals

| <b>DEA Registration Expiration Dates</b> |                        |                       |
|--|------------------------|-----------------------|
| <b>Renewal Letter</b>                    | <b>Expiration Date</b> | <b>Retired Date *</b> |
| M  | 31-Jan                 | 1-Mar                 |
| S  | 28-Feb                 | 1-Apr                 |
| L,P                                      | 31-Mar                 | 1-May                 |
| Q,R,9                                    | 30-Apr                 | 1-Jun                 |
| U,V,W,X,Y,Z                              | 31-May                 | 1-Jul                 |
| A,D                                      | 30-Jun                 | 1-Aug                 |
| B  | 31-Jul                 | 1-Sep                 |

| <b>DEA Registration Expiration Dates</b> |                        |                       |
|--|------------------------|-----------------------|
| <b>Renewal Letter</b>                    | <b>Expiration Date</b> | <b>Retired Date *</b> |
| C,E                                      | 31-Aug                 | 1-Oct                 |
| F,G                                      | 30-Sep                 | 1-Nov                 |
| H,N                                      | 31-Oct                 | 1-Dec                 |
| I,T                                      | 30-Nov                 | 1-Jan                 |
| J,K,O                                    | 31-Dec                 | 1-Feb                 |

\* If registration is not renewed, it is retired from the active file 1 month after the expiration date.

#### **Explanation of the Payment Indicator**

P = Paid. Every person (institution or an individual) who manufactures, distributes, dispenses, imports, or exports any controlled substance or who proposes to engage in these activities must pay an application fee to obtain a DEA registration certificate. This also applies to every person who proposes to, or who engages in the distribution, importation, or exportation of any List I chemical. The "P" indicates that a fee was paid.

E = Exempt. Any hospital or institution operated by an agency of the United States, of any State, or of any political subdivision or agency thereof is exempt from paying a registration application fee. Likewise any individual practitioner who is an official of an agency of the United States, of any State, or of any political subdivision or agency thereof is exempt from paying an application fee. The exemption for an individual practitioner applies only while that practitioner is an official of an exempt institution. Upon leaving an exempt institution and entering private practice, the practitioner must obtain, and pay for, a new DEA registration. The "E" indicates that a DEA registration is fee exempt.

For information on the Drug Schedules please refer to:

<http://www.deadiversion.usdoj.gov/schedules/schedules.htm>

#### **Explanation of the Active/Inactive**

Active- the registrant is authorized handling of controlled substances in the schedules listed

Inactive- the registrant is not authorized handling of controlled substances in any schedule